Public Document Pack

Community Committee

Leeds CITY COUNCIL

Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

Meeting to be held in Reginald Centre, Chapeltown Road, Leeds, LS7 3EX
Monday, 3rd December, 2018 at 7.00 pm

Please note: At 6.00 pm there will be an informal workshop with Councillors, residents and partners on the theme of Universal Credit – Learn the Facts.

Councillors:

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor (Chair)	-	Chapel Allerton;
R Charlwood	-	Moortown;
S Hamilton	-	Moortown;
M Shazad	-	Moortown;
J Goddard	-	Roundhay;
E Tunnicliffe	-	Roundhay;
A Wenham	-	Roundhay;

Agenda compiled by: Natasha Prosser 0113 3788021
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
East North East Area Leader: Jane Maxwell Tel: 336 7627

Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			**APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS** To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).	
2			**EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC** 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			**LATE ITEMS** To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct	
5			**APOLOGIES FOR ABSENCE** To receive any apologies for absence	
6			**OPEN FORUM** In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7			**MINUTES OF THE PREVIOUS MEETING** To confirm as a correct record the minutes of the previous meeting held 3rd September 2018. (Copy attached)	1 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			**UNIVERSAL CREDIT UPDATE** To consider the report of the Relationship Manager, Department for Work and Pensions (DWP) which provides an update on Universal Credit from the DWP. (Report attached)	7 - 32
9			**YOUTH WORK REVIEW** To consider the report of the Head of Commissioning, Children and Families which provides the Committee with an update on the findings of the Youth Work Review and the recommended option for future commissioning arrangements. (Report attached)	33 - 42
10			**WELLBEING REPORT** To consider the report of the East North East Area Leader which provides details of the Inner North East Community Committee Wellbeing budget, including the Wellbeing/Youth Activity Funding 2018/19. (Report attached)	43 - 56
11			**COMMUNITY COMMITTEE UPDATE REPORT** To consider the report of the Area Leader which provides an update on the work programme of the Inner North East Community Committee, its recent successes and current challenges. (Report attached)	57 - 70

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			**COMMUNITY COMMENT** To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting. A time limit for this session has been set at **10 minutes.** Due to the number and nature of queries it will not be possible to provide responses immediately at the meeting. However, members of the public shall receive a formal response within 14 working days.	
13			**DATE AND TIME OF NEXT MEETING** To note the date and time of the next formal meeting as 4th March 2019 at 7.00pm *Please note: At 6.00 pm there will be an informal workshop with Councillors, residents and partners on the theme of Universal Credit – Learn the Facts.*	
			MAP OF VENUE	71 - 72
			<u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 3RD SEPTEMBER, 2018

PRESENT: Councillor E Taylor in the Chair

Councillors R Charlwood, J Dowson, J Goddard, S Hamilton, M Rafique, M Shazad, E Tunnicliffe and A Wenham

Approximately 15 representatives of the local community, partners and stakeholders attended the meeting.

16 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

17 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

18 Late Items

There were no late items of business.

19 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

20 Open Forum

Under the provisions of Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules (Open Forum), the Committee received the following representations:

Local Post Office provision – The recent closure of Street Lane Post Office and the impact this had on the community was reported. Discussions covered the Street Lane retail offer and the impact of business rates and rent levels; along with alternative provision of post office facilities in local shops and/or community hubs. It was noted that the establishment of a Street Lane Residents Group was being progressed.

RESOLVED – To note the discussions.

21 Minutes of the previous meeting

RESOLVED – To approve the minutes of the previous meeting held 2nd July 2018 as a correct record

22 Matters Arising

Minute 6 Open Forum – Clear Highways Policy – Members noted that the Clear Highways Group would present a Deputation to the November 2018 full Council meeting.

23 Community Hub Update Report

Nick Hart, East North East Community Hub Manager presented a report outlining the key developments undertaken at the Reginald Centre and other community hub sites in the East North East area since the Inner North East

Community Committee workshop held 7th December 2015. The report also provided an update on the financial inclusion activity taking place in secondary schools in the locality.

The report had formed the basis for discussions during the informal workshop session held prior to the formal meeting, led by Nick Hart and Ben Feely, ENE Project Development Worker (health and wellbeing) where those present had viewed a short video presentation on the Reginald Centre facility and activities offered.

The themes discussed would be used to inform the progress of the community hub roll-out throughout Leeds and included the following:

- The Health and Wellbeing co-ordinator post bridged the gap in social prescribing between local GPs and the Clinical Commissioning Groups and supported the development of activities identified and required by local people.
- The work of the 26 Community Health Champions in the locality; including the various groups and services run by the Champions. 103 learners had also completed courses run at the Reginald Centre and the results of positive feedback received from attendees were noted.
- Elements of the Reginald Centre service model were provided at the Compton Centre and Deacon House and other community sites in the area; including pop-up provision where viable. It was the intention to roll-out the model across the city, subject to funding being secured.
- Existing community use sites would welcome additional pop-up provision.
- The cost of public transport to travel across the locality to access the hubs was identified as an issue for residents on low income and the suggestions to consider the practicalities of volunteer drivers and contact West Yorkshire Combined Authority to discuss the availability of travel vouchers were noted.
- Further promotion of the community hub services was suggested to encourage greater community participation and support. This was identified as an issue the CC could support with further consideration by the Communities Team.

RESOLVED

a) To note the contents of the report and the discussions held during the workshop on these issues along with any points for further action
b) To support the running of a further workshop (s) focussing on the Reginald Centre and Moor Allerton Community Hubs
c) To note the progress of the financial inclusion work that has taken place to date
d) To note that during the workshop, the CC also identified the need for a report back on consideration of further pop-up provision within the locality

24 Employment and Skills Update

Keri Evans, Communities and Partnerships Senior Manager attended the meeting to present the report. She highlighted that although Universal Credit had been implemented for new claimants in Leeds as a pilot from 2016, the nationwide roll-out had ceased after the Autumn 2017 Budget when claimants had been placed back onto ‘legacy benefits’. The re-launch of Universal Credit was anticipated this October 2018. Preparation work had been undertaken, including delivery of adult learning and specifically digital skills to ensure claimants were ready.

The take-up of Adult Learning provision in the area was high with over 76 courses delivered or planned. A web based course finder launched in 2017 had increased access to information about the courses and support available; and addressed some of the barriers to learning. www.leedsadultlearning.co.uk

Keri also reported on the work of Ambition Leeds (formerly the Centre for Retail and Hospitality Excellence - CORHE) operated in partnership as an employer led initiative to respond to business needs around recruitment, retention and progression. Members were keen to ensure that employers paid the living wage and that attendees acquired transferrable skills they could utilise whilst progressing through the jobs market.

Members also noted work planned to encourage greater take up of the service from the black minority ethnic community, by providing satellite provision in schools. .

Members noted and welcomed the progress made so far.

RESOLVED –

a) To note the content of the report
b) To request a further update in 2019

25 Inner North East Community Committee Briefing Strength-Based Social Care (SBSC) Update - September 2018

Shona McFarlane, Deputy Director, Social Work and Social Care Service, LCC Adults & Health presented a report on the progress made on the delivery of Strength Based Social Care across the city and the local features of the new approach. The report included information on both the Meanwood and Chapeltown Neighbourhood Care Management Teams.

Also in attendance were:
Kim Adams, Programme Manager, Service Transformation
Louise Brown, Team Manager, Chapeltown Neighbourhood Care Management Team.

Key points were highlighted as being:

- Provision was now more patient focussed, concentrating on what works and does not work for the service user; rather than on eligibility and assessment.
- Provision recognised the resources already available to support the service users, e.g. community support and partnership working.
- Community based options had been introduced –“Talking Points” - where people can meet Social Workers and see the range of options available to them locally. The average waiting time to meet with a Social Worker had significantly reduced through the implementation of

this approach. Rather than undertake lengthy assessments, Conversation Records were kept and customers benefitted from remaining under the care of the same Social Worker.

- The nearest Talking Points within the Inner North East CC locality were the Reginald Centre, Chapeltown and the Moor Allerton Community Hub, Meanwood.
- Rapid Response Teams were in place to stabilise crisis situations.
- Implementation of a peer review system and locally based services had increased knowledge and understanding across the teams and fostered close working relationships with partner organisations enabling better signposting to related services.

RESOLVED –

a) To note the intention to present a summary of this round of update reports to the Community Committee Chairs Forum.
b) To note the intention to continue to build relationships between LCC Adults & Health and local communities and to benefit from Members' expert local knowledge.
c) To note the request for INE CC Members to receive an annual report on the progress of the Strength Based Social Care.
d) To note that Councillor Wenham, as INE CC Health Champion, will be invited to attend a Health Champions meeting with the Executive Member for Health, Wellbeing and Adults.

26 Finance Report

The report of the Area Leader provided Members of the Inner North East Community Committee with details of its Wellbeing Budget, along with the Wellbeing/Youth Activities Funding available for the 2018/19 year and details of projects approved since the previous meeting under the delegated authority of the Director of Communities and Environment.

Jane Pattison, Localities Programme Manager, presented the report.

RESOLVED -

a) To note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1 of the report
b) To note the delegated decisions made since the last meeting of the Inner North East Community Committee (2nd July 2018) as outlined in the table at paragraph 27 of the report.

27 Community Committee Update Report

The Area leader submitted a report providing an update on the work programme of Inner North East Community Committee including the Committee's sub groups and events held in the locality since the last meeting.

Jane Pattison, Localities Programme Manager, presented the report highlighting the success of the activities and events held during the summer for children and young people. Members noted the role of the Youth Summit in ensuring the activities were relevant and what local young people wanted.

Members welcomed the success of the Leeds Black Music Festival and Leeds West Indian Carnival held 27th August to 2nd September 2018 and noted a

de-briefing would be arranged with Member involvement to discuss the events. Additionally, the CC noted the success of the Chapel Allerton Arts Festival held 1st/2nd September 2018.
RESOLVED – To note the contents of the report.

28 Community Comment

The Chair noted the opportunity for members of the public to give feedback and/or queries on the reports presented during the formal part of the Community Committee meeting, the intention being that written responses would be provided within 14 days.
Home Care Provision – In response to a comment regarding the difficulty of securing home care through the day for wheelchair users and/or people who need assistance, the Deputy Director, Adults and Health, offered to provide information on which service to contact to discuss the level of care required.

29 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next formal Committee meeting as Monday 3rd December 2018 at 7.00 pm.

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Community Committee

Leeds CITY COUNCIL

Report of: Simon Betts, Relationship Manager, Department for Work & Pensions

Report to: Inner North East Community Committee

Report author: Simon Betts, 0113 285 0015

Date: 20 November 2018 **To note**

Universal Credit Update

Purpose of report

1. To provide the Inner North West Community Committee with an update on Universal Credit from the Department for Work and Pensions.

Main issues

2. The attached report is provided at the specific request of the chair of Inner North East Community committee and outlines the current position regarding Universal Credit.

Recommendations

3. To note the contents and receive the presentation from Department of Work and Pensions. A copy of the presentation is in appendix 1.

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Universal Credit Full Service

Simon Betts Partnership Manager DWP- 3rd December 2018

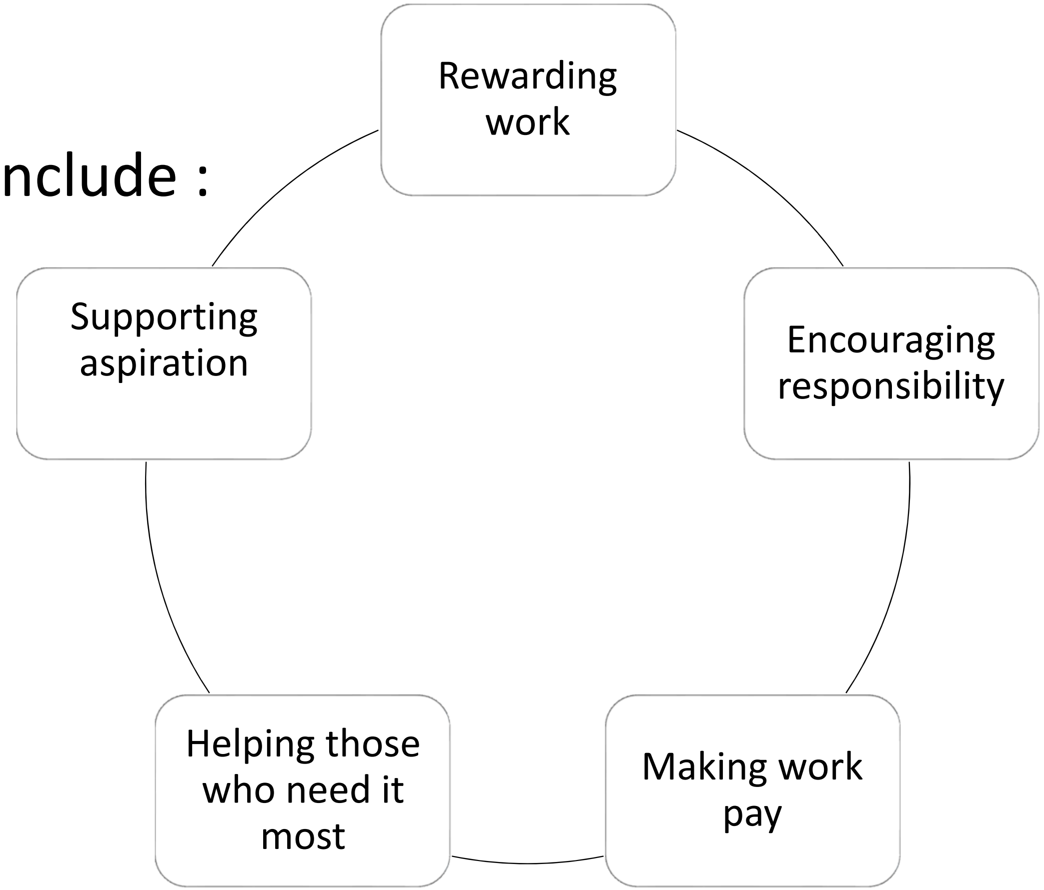
Universal Credit

Opening up work_

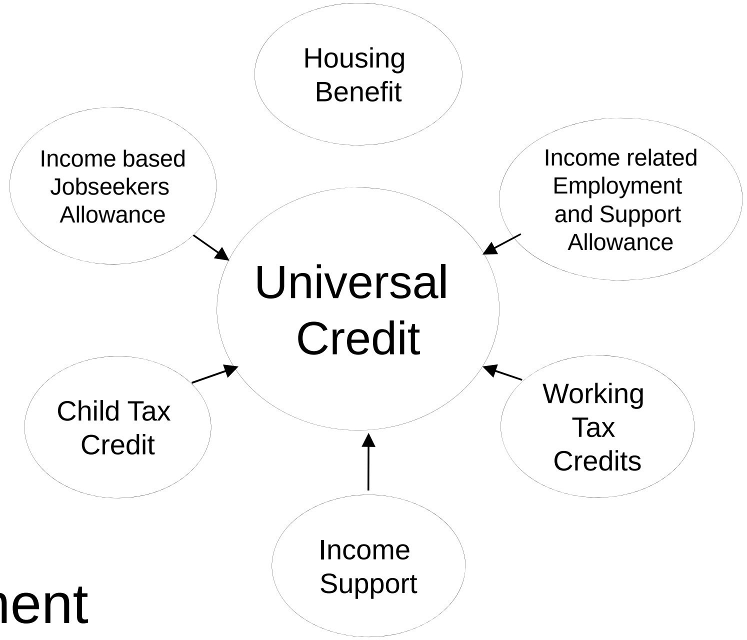
Universal Credit

The Government is introducing the biggest welfare change for the last 60 years.

It's cornerstones include :



Universal Credit - Overview



- One simple payment
- Paid monthly
- For people in and out of work
- Use PAYE in real time information (RTI)

When do you Claim Universal Credit?

- When making a brand new claim from 10/10/18 to one of six affected benefits
- OR when customer's financial circumstances change which would have meant they would have previously need to claim one of those benefits- (see slide 6 below for examples).
- If on existing Universal Credit Live Service will need to transfer to Universal Credit Full Service by December 2018 (see slide 5)
- For everyone else there is a national migration programme between June 2019 & 2023 (not sure where Leeds will be on that schedule.)

Live Service to full Service - the claimant journey

- When you become a full service area all Universal Credit Live Service claimants will start to **switch** onto the full service.
- The switching process is managed by Universal Credit, the claimant does not have to do anything until they are asked.
- It starts approximately 3 months after offices have transitioned to full service.
- Claimants will have an explanation about the switching process, either by their work coach when they attend the jobcentre or in writing prior to them having to switch their Universal Credit Claim.
- They will need to complete their details on line via the full service, and then book and attend an appointment in their jobcentre. Claimants will also be asked to provide evidence to support their identity either by successfully using VERIFY on Gov.uk or at the jobcentre. This will ensure the most up-to-date evidence is held for the claimant.

Natural Migration Triggers Examples

Move from out of work to in work Current JSA(IB)/ IS claimants, or their partners, who increase their working hours or start work such that they no longer meet the conditions for JSA/IS are no longer able to make a new claim to Tax Credits if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit. Those with an existing Tax Credit claim can continue to claim Tax Credit	**Move from in work to out of work** Current WTC claimants whose hours reduce to less than 16 hours per week are no longer able to make a new claim to JSA(IB) or IS if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.	**Move from out of work to sick** Current JSA(IB)/ IS claimants are no longer able to make a new claim to ESA(IR) if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.	**Move from sick to out of work** Current ESA(IR) claimants are no longer able to make a new claim to JSA(IB) or IS if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit
Move from sick to in work (or permitted work becomes permanent) Current ESA(IR) claimants are no longer able to make a new claim to Tax Credits if they live in a Universal credit Full Service area and should be advised to make an online claim to Universal Credit. Those with an existing Tax Credit claim can continue to claim Tax Credit	**Move from in work to sick (reduction in hours due to sickness)** Current WTC claimants are no longer able to make a new claim to ESA(IR) if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.	**Household becomes responsible for a child for the 1st time** Claimants living in a Universal Credit Full Service area are no longer able to make a new claim to Tax Credits and should be advised if they wish to claim for additional financial support because they have a child living with them to make an online claim to Universal Credit. Those with an existing Tax Credit claim can continue to claim Tax Credit	**Claimants separate** For example where a current joint tax credit claimants who separate and live in a Universal Credit Full Service area are unable to make a new claim to Tax Credits as a single person. Claimants should be advised to make an online claim to Universal Credit if they continue to require additional financial; support if they have (a) child(ren) living with them or are on a low income.
Stopping an existing claim when a claim to Universal Credit-Full Service is made If a new claim to Universal Credit Full Service is made and there is a current JSA(IB)/ ESA(IR)/ IS/ HB or Tax Credits claim. Universal Credit Full service will contact Benefit Centres/Local Authorities and/or Her majesties revenues and customs to stop the existing claim	**IS lone parent child U5 reaches age 5/ permanently leaves household** Current IS claimants are no longer able to make a new claim to JSA(IB)/ ESA(IR) when their award to IS ends if they live in a Universal Credit Full Service area and should be advised to make an online claim to Universal Credit.	**HB claimant moves from LA into a Universal Credit Full Service area LA** Existing HB claimants who move into a Universal Credit Full service area LA are no longer able to make a new claim to HB in the new LA area and should be advised if they wish to continue to obtain financial support with their rent to make an online claim to Universal Credit.	**Stopping an existing claim when a claim to Universal Credit-Full Service is made** If a new claim to Universal Credit Full Service is made and there is a current JSA(IB)/ ESA(IR)/ IS/ HB or Tax Credits claim. Universal Credit Full service will contact Benefit Centres/Local Authorities and/or Her majesties revenues and customs to stop the existing claim

Things to remember

- The service is the same no matter what device you use.
- There is no app – it runs in your internet browser.
- Gather all your personal details before you start to make things quicker.
- You will need to create an email address before you begin if you don't have one.
- If you aren't able to make a claim for Universal Credit at the moment, GOV.UK provides links to some benefit calculators that may help you.

It’s a simplification of the benefit system

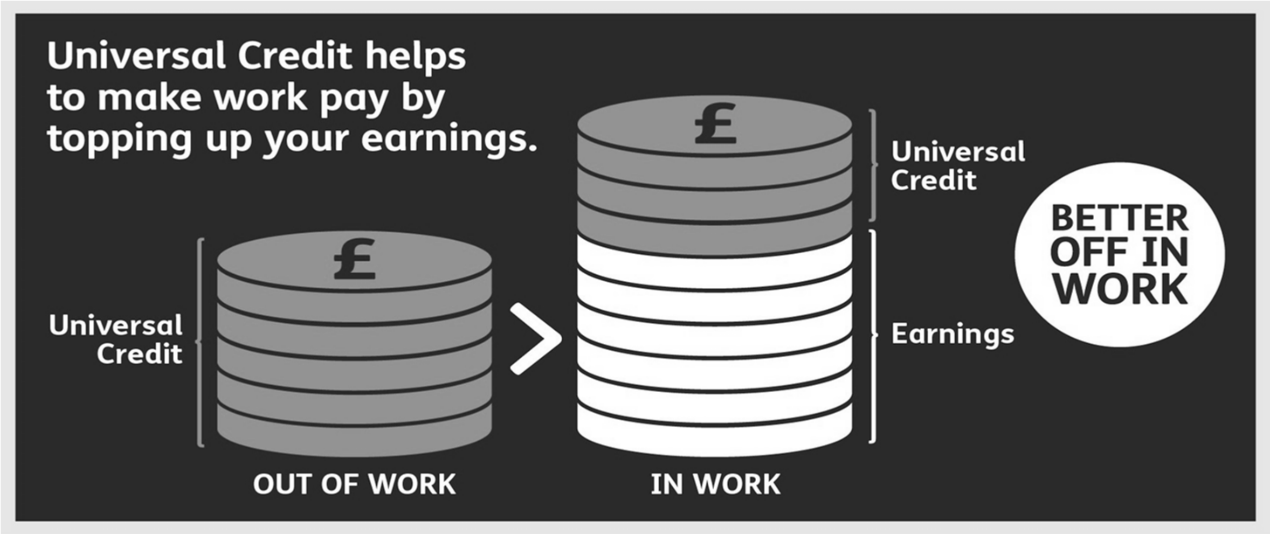
Current benefit system	**Universal Credit**
Multiple benefits with multiple places to claim them	One benefit, one place to claim
Different benefits for in or out of work	One benefit that stays with you in and out of work
Different entitlement rules for different people	One benefit for everyone*
Complex rates for ESA	Simpler rates for limited capability (only two elements)
Different organisations (DWP, HMRC, Local Authorities)	All administered under DWP
Paper forms or clerical processes to claim	Can claim online
The Government keeps your information / data	Claimants own and can see all their information / data using an online account
Changing details can be clerical or paper/phone based	Change circumstances online
Feels more individual	Is based on everyone in your household

*Full service only.
Once fully rolled out, 7 million people will be affected by Universal Credit.

Universal Credit – is opening up work by…

- Helping make sure you’re better off in work than on benefits
- Allowing part-time and short-term work to act as a stepping stone into work
- Enabling you to work more than 16 hours a week and still claim Universal Credit
- Paying towards your childcare costs, giving you more flexible working hours

This is enabled by a enabling by a taper that reduces your Universal Credit as you earn more money instead of stopping all your support outright when you work a certain amount.



The Taper In Action

A single person, with a child getting help with housing costs.

They have a work allowance of £192.

During an assessment period (1 month) they earn £500 starting their new part time job.

The taper rate is 63%.

This means for every £1 earned over £192 – their UC payment reduces by 63p.

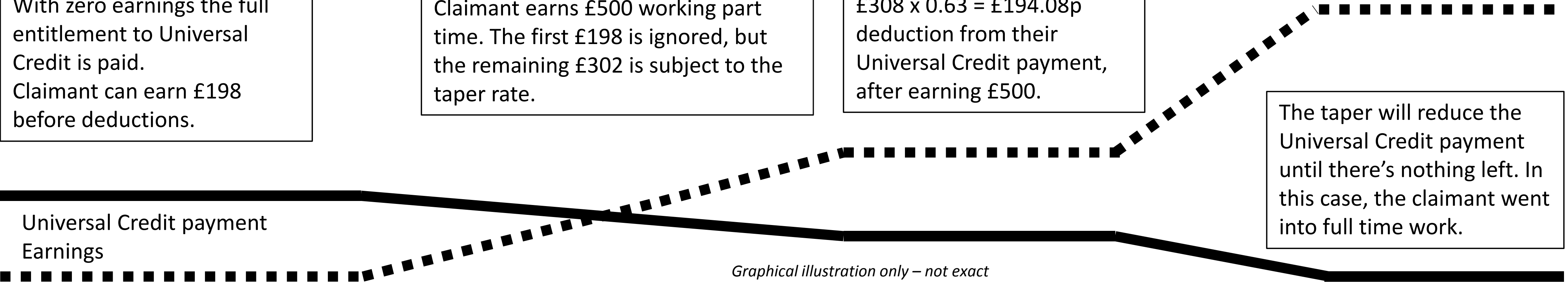
As earnings rise, the taper reduces Universal Credit more smoothly than previous benefits until the person is self sufficient.

With zero earnings the full entitlement to Universal Credit is paid.
Claimant can earn £198 before deductions.

Claimant earns £500 working part time. The first £198 is ignored, but the remaining £302 is subject to the taper rate.

£308 x 0.63 = £194.08p deduction from their Universal Credit payment, after earning £500.

The taper will reduce the Universal Credit payment until there's nothing left. In this case, the claimant went into full time work.



Graphical illustration only – not exact

The 2017 Autumn Budget changes continue to define the benefit itself

These announcements bring positive changes to Universal Credit (UC) service.

- Claimants can now claim up to a 100% advance straight away and repay it over a 12 month period.
- Claimants will be able to request an advance online from Spring 2018.
- Claimants no longer need to wait 7 waiting days to qualify for benefit.
- There is a “Transition to UC housing payment” that gives a 2 week housing payment (non repayable).
- It is easier for claimants to get a managed payment to landlords and is discussed with the work coach.
- Additional funding for in-work progression trials has been set aside to help that demographic.
- Every jobcentre will have the full (online) service by the end of 2018*
- UC temporary accommodation measure
- We will be working closer in partnership with Citizens Advice
- Extension of the gateway for families with more than 2 children back to legacy benefits until Jan 2019.
- Closure of UC Live Service for new claims from Dec 2017.

… Whilst the 2018 Autumn Budget changes consolidate our direction of travel

- A higher work allowance rate for those without housing costs (from £409 to £501) and those with (£198 to £285) from April 2019.
- The maximum level of deductions from an award reduced from 40% to 30%.of the standard allowance from October 2019.
- From July 2020 entitlement to Income Support, Employment and Support Allowance and Jobseekers Allowance will continue for 2 weeks after a UC claim has been made.
- From July 2020, a 12 month exemption period from Universal Credit's Minimum Income floor will apply to all gainfully self-employed claimants new to UC or new to self employment.
- The New Enterprise Allowance (NEA) programme will be extended beyond its March 2019 expiration date, giving self-employed claimants more support to run their business.
- Advances to be repayable over 16 months from October 2021.
- A further year extension to the surplus earnings threshold of £1500 to 2020.
- Those individuals who live alone with substantial care needs and receive the Severe Disability Premium will be prevented from naturally migrating to UC following a change of circumstances. This means these claimants will only move to Universal Credit via managed migration, and they will therefore be eligible for transitional protection. (Announced June 2018).

Assisted Digital Support.

- Working in Partnership with the Local Authority to develop the support needed for claimants to access and maintain their UC account
- Working in partnership with Local Authorities to ensure that holistic support is provided for claimants in each local area
- Claimants are supported to increase their confidence in making and maintaining their UC account.
- Most of our claimants can make and maintain their claim for UC on line.

To make a claim for UCFS

- Advise customers to go to:
- www.gov.uk/apply-universal-credit

- https://www.gov.uk/government/publications/introducing-govuk-verify/introducing-govuk-verify

- You can apply for free school meals at: https://www.gov.uk/apply-free-school-meals

VERIFY!

- It takes about 15 minutes for customers to verify their identity the first time they use GOV.UK **Verify**, and a couple of minutes any time after that.
- When they use GOV.UK Verify to access a government service, they choose from a list of companies certified to verify their identity.
- The company they've chosen may ask them some questions, or perform other checks using photo identification and financial information before confirming their identity to the government department they're trying to use (eg to HMRC if they're doing their tax).
- Each certified company has different ways of verifying their identity, and the options are growing all the time.
- Using certified companies makes GOV.UK Verify a safer, simpler and faster way of accessing government services online.

- Go to: **https://www.gov.uk/government/publications/introducing-govuk-verify/introducing-govuk-verify**

Universal Credit Full Service

Work Coach Support

UC Universal Credit

Opening up work_

Role of the Work Coach

- This isn't like the 'legacy benefit process at all!!
- Elements of the approach have been tested in UC live running (Single people)
- Work Coach caseloads will have a range of customer groups – numbers are expected to grow faster that in UC live running
- The Work Coach will interact with the customers in a variety of ways e.g. by text, email, via 'To DO's' in the customers journal and where necessary face to face
- Customers will also have support from their Case Manager in the Service Centre – very much a three way interaction
- The Service Centre will have a dedicated team that will deal with a specific geographical area

Things to remember

- Links to websites or jobs sent to you are not clickable. You'll need to copy and paste them.
- You can ask questions directly to your Work Coach using the journal.
- If you need to upload something to your account, a to do will be sent to let you.
- You can re-access any work tools you have used from your journal.
- Once a to do is completed, all the notes attached to it will move to your journal all together.
- Your Work Coach can view your account as you do and so if you need support you can work on something together. Your Work Coach can then save its progress in your journal for you to continue making progress at home.
- Whilst you can keep CV's and other documents saved into your account, we recommend saving them on your own device / cloud storage too.
- Work tools are very much in early development and like the rest of the service, are subject to change.

Universal Credit Full Service

Supporting Claimants Needs

UC Universal Credit

Opening up work_

Supporting claimants with complex needs.

- Assisted Digital Support
- Personal Budgeting Support
- Alternative Payment Arrangements
- Advance payments

Assisted Digital Support.

Working in Partnership with the Local Authority to develop the support needed for claimants to access and maintain their UC account

Working in partnership with Local Authorities to ensure that holistic support is provided for claimants in each local area

Claimants are supported to increase their confidence in making and maintaining their UC account.

Most of our claimants can make and maintain their claim for UC on line.

Alternative Payment Arrangements

For a minority of claimants, alternative payment arrangements may be required; these might include-

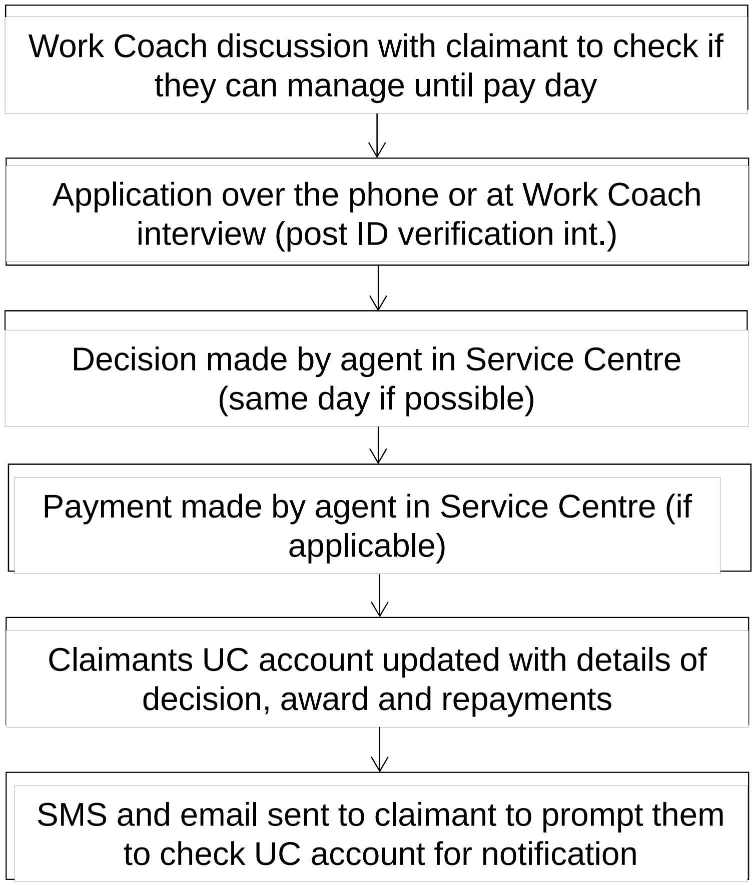
- paying the housing element directly to the landlord
- making more frequent than monthly payments
- splitting the payment within the household.

We will also have the option to make rent payments direct to the landlord if a claimant reaches a certain level of rent arrears.

APA request matrix

Factors to consider for alternative payment arrangements	
Tier One factors – Highly likely / probable need for alternative payment arrangements	
1.1	Drug / alcohol and / or other addiction problems e.g. gambling
1.2	Learning difficulties including problems with literacy and/or numeracy
1.3	Severe / multiple debt problems
1.4	In Temporary and / or Supported accommodation
1.5	Homeless
1.6	Domestic violence / abuse
1.7	Mental Health Condition
1.8	Currently in rent arrears / threat of eviction / repossession
1.9	Claimant is young either a 16/17 year old and / or a Care leaver
1.10	Families with multiple and complex needs
Tier Two factors - Less likely / possible need for alternative payment arrangements	
2.1	Third party deductions in place (e.g. for fines, utility arrears etc)
2.2	Claimant is a Refugees / asylum seeker
2.3	History of rent arrears
2.4	Previously homeless and / or in supported accommodation
2.5	Other disability (e.g. physical disability, sensory impairment etc)
2.6	Claimant has just left prison
2.7	Claimant has just left hospital
2.8	Recently bereaved
2.9	Language skills (e.g. English not spoken as the 'first language').
2.10	Ex Service personnel
2.11	NEETs - Not in Education, Employment or Training

UC Advance process



Community Committee

Leeds CITY COUNCIL

Report of: Head of Commissioning, Children and Families

Report to: Inner North East Community Committee

Report author: Kate Sibson, Commissioning Manager 0113 3788925

Date: 3rd December 2018 To note

Youth Work Review

Purpose of report

1. This report presents the findings of the Youth Work review and the recommended option for future commissioning arrangements.

2. The Community Committee is asked to comment on the contents of the report and the recommended future commissioning arrangements.

Main issues

3. Youth work supports the personal and social development of young people, raising their aspirations, building resilience and enabling them to make informed decisions. Positive impacts of good quality youth service include reducing teenage conception, preventing risky behaviours such as substance misuse and, minimising involvement in crime and anti-social behaviour. Central to this is a voluntary relationship with young people.

4. In Leeds, youth work is delivered as a preventative and early intervention service for children and young people. It plays in important role in delivering the outcomes of the Leeds Children and Young People's Plan and is a key component of achieving our ambition of being a Child Friendly City.

5. The table overleaf outlines the current services that are in scope for this review. The Youth Activities Fund budget is not in scope of the review and will continue to be fully devolved to Community Committees.

Current Service Delivery

Service	Description	Budget
Geographically Targeted Youth Work	Delivered in all wards with budgets set on a population / deprivation split of 40 / 60. LCC Youth Service delivers exclusively in all wards apart from three in the West North West where it is either fully or partly contracted out to three third sector providers. Targeted at age 11-17 with a mix of centre based group work, mobile provision and outreach. A small number of groups are delivered for a younger age range.	£1,519,600
Youth Inclusion Commission	A referral only service, aimed at seven priority clusters. Delivers one to one support and a limited number of groups for children age 8-13 who are at risk of involvement in crime or exclusion from school. Contract awarded to Barca in 2014.	£340,000
Pathways grants	Grants awarded to six third sector providers to work with young people in years 12 and 13 who are not in Education, Employment or Training. Delivery is split into locality based providers covering all wards with one citywide grant to support young people in care / care leavers.	£310,000

6. Having limited third sector contracts in just one area has created inconsistency in how youth work is delivered across the city. Procurement law requires us to ensure that contracts of this value are open to a competitive tender process unless there is an exceptional reason not to do so.

7. It was agreed that a process should be undertaken to review the population and needs of young people, identify assets and gaps in the current delivery and, agree a new commissioning model that will be open to a competitive tender process in line with Contract Procedure Rules.

<u>Findings of the Review</u>

8. Consultation carried out for the review and development of a preferred commissioning option included:
    - Elected Member Workshops
    - Stakeholder Workshops for a range of services and partner agencies
    - Online and face to face consultation with over 500 young people
    - Reference group meetings chaired by Voluntary Action Leeds, with internal and external providers, academics and other experts
    - Project team meetings with representation from the Youth Service, Commissioning, Voluntary Action Leeds and Communities Teams
    - Corporate Commissioning Board
    - Briefings with the Executive Member (Children and Families), Cabinet, Community Committee Champions and Chairs

9. A wide range of data was collected and analysed for the review including demographics, school attainment and absenteeism, crime / anti-social behaviour and from current youth work provision. A selection of the information used is appended to this report. The data will also help design the new model for youth work delivery in the city and ensure that we are responding the changing needs of children and young people.

10. The Youth Work Review presented nine conclusions based on the data and feedback from the consultation. These conclusions formed the basis of the proposed commissioning model.
    - Leeds demonstrates good practice in many areas of youth work
    - Funding cuts have impacted on capacity but have not been applied evenly across services
    - Monitoring of quality and outcomes varies across internal and contracted services
    - There is not a clear, consistent and publicised offer across the city
    - Partnership working is a key strength
    - The population of young people is growing and more live in deprived areas
    - Deprivation is a key factor in young people's lives which can influence their future prospects
    - Accessing quality venues in the right locations is a challenge
    - Competing demand for targeted youth work is a challenge for providers to manage

11. Using the key findings as a guide, a number of commissioning options were drawn up and taken to a second stakeholder workshop. A recommended commissioning model has been developed following further consultation with the reference group and project team.

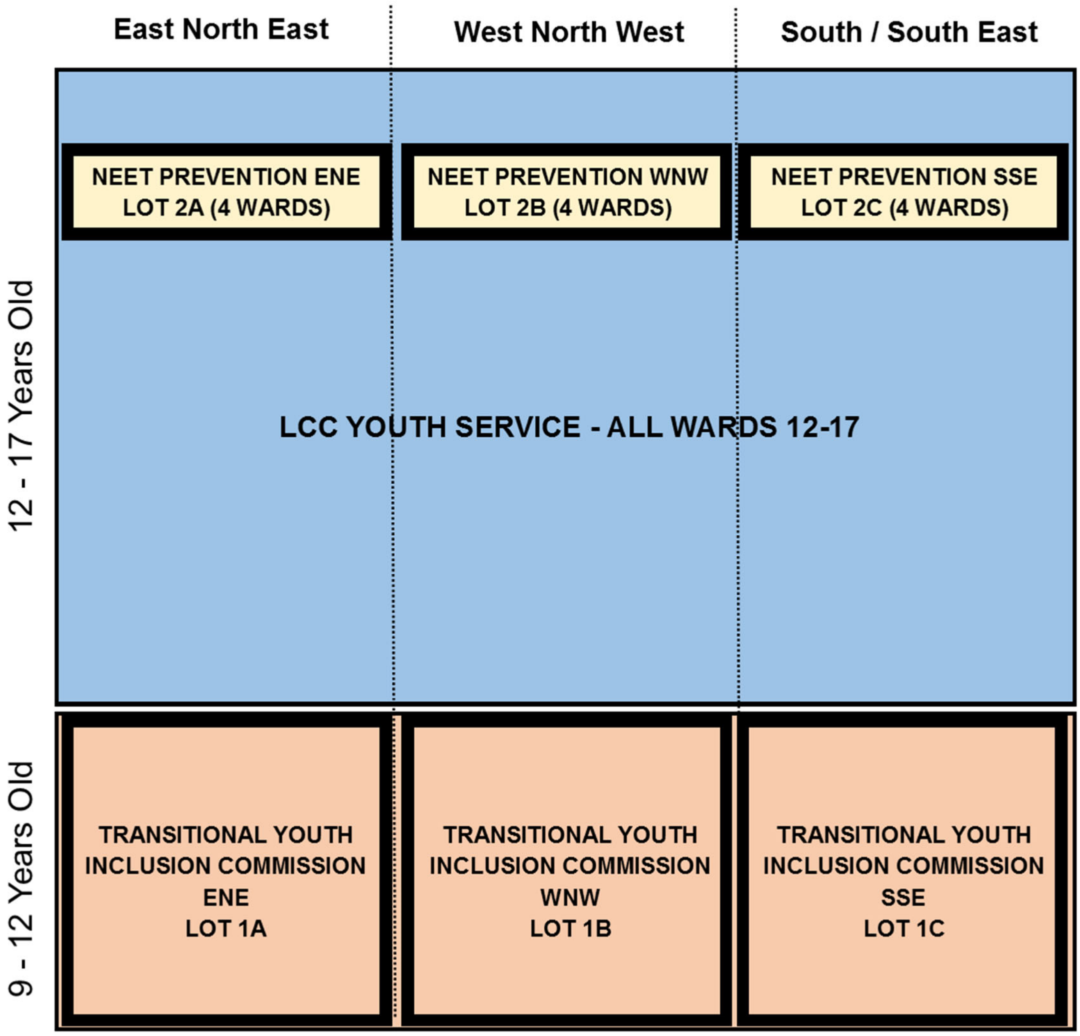
<u>Recommended Commissioning Model</u>

12. The recommended commissioning model incorporates the following features:

Service	**Description**	**Budget**
Geographically Targeted Youth Work	LCC Youth Service delivered in all wards based on updated population and deprivation figures Targeted at age 12-17 to ensure age appropriate sessions and targeted promotion	£1,371,600
Transitional Youth Inclusion Service	Transitional Youth Inclusion Service will be delivered in three contracts, one per city 'wedge'. Focused on group work with 9-12 years with some element of one to one support Budgets will be set at a Community Committee level, and delivery will be targeted to areas of greatest need based on the indices of multiple deprivation and where gaps in provision are evident Co-ordinator role within each wedge to map provision, highlight gaps and promote opportunities for external funding	£588,000
NEET Prevention Project	NEET prevention project aimed at young people most at risk of becoming NEET. Three contracts, one per wedge, initially delivered in 12 wards with highest NEET figures.	£210,000

13. The following diagram outlines how the contracts will be offered for the tender process:

Recommended Commissioning Model Diagram



14. The benefits of the proposed commissioning model include:

- Retains the current level of investment in Youth Work and offers a mix of internal and commissioned provision.
- Clear delineation of responsibilities between the internal and commissioned providers, sessions will be targeted and age appropriate
- Addresses a gap in targeted youth work for a younger age group
- Commissioned providers work with the most at risk year 11s to support their transition through GCSEs into a positive destination
- Internal and commissioned providers will work together to draw up area plans to promote their offer, share resources and identify gaps
- The service specifications will be written to maximise local relationships and assets by encouraging providers to join together to bid for tenders as a consortium
- A common quality and outcomes monitoring framework across all providers and activities will ensure impact and quality is measured across the city

Role of Community Committees

15. The Community Committee can play a key role in promoting youth work sessions and facilitating relationships between providers and partners, including schools and local communities. The Committee will receive an annual delivery plan outlining the proposed youth work sessions by ward delivered by both the Youth Service and commissioned provider. Regular meetings with ward members and Children and Young People's Sub Groups will ensure that programmes are refreshed to meet needs.

16. The Community Committee can use its children and young people consultation arrangements to seek feedback on youth work in their area and identify gaps and opportunities for improvement. Children's Services will use this feedback to ensure that services respond to local needs.

Next Steps

17. Once consultation with stakeholders on the preferred model is complete, the Commissioning and Market Management Team will draft a service specification that will set out the target areas for delivery in the first year of the contract.

18. The new commissioned services are expected to commence in April 2020 following a competitive commissioning process and period of mobilisation to establish partnership arrangements. Contracts will be put in place for four years with an option to extend for a further two.

19. The Youth Service will review its delivery and monitoring arrangements in light of the review findings and work to the new model from April 2020.

Interim arrangements

20. Implementation of the findings of the review of youth work will take place in phases, with interim contracts being issued to current providers to enable existing provision to continue until the new model is ready to start.

21. Current contracting arrangements will continue until the end of March 2020, with the internal youth service undertaking a review of delivery by ward based on a budget set using updated population and deprivation data.

22. Pathways grants will continue at a reduced rate until end of March 2020. They will be complemented by new European Social Investment funding awarded to the Youth Service to expand their internal Pathways service, and to local area partnerships for projects in the wider community.

23. The Youth Inclusion Project will continue until end of March 2020, with some changes to create better links to the new Early Help Hubs. Delivery will continue to be targeted to areas of greatest need.

Corporate considerations

a. Consultation and engagement

The Consultation process so far has been outlined in this report. Additional consultation with young people is planned with groups of young people, starting with the Youth Council, in December and January, and an online survey. Young people will be involved during the procurement and tender assessment process.

b. Equality and diversity / cohesion and integration

One of the findings of the Youth Work Review was inconsistency in reporting equality data. It will be written into the specification that attendance at sessions should target and aim to reflect the population of the area where they are delivered.

Youth work can play a key role in supporting community cohesion, aiming targeted sessions at a younger age group will provide additional opportunities for young people to participate in their local community.

c. Council policies and city priorities

The commissioning proposals outlined in this report support the priorities outlined in the Children and Young People Plan 2018 including:

- Increase the number of young people participating and engaging in learning
- Improving social, emotional and mental health and wellbeing
- Help young people into adulthood to develop skills for life and be ready for work

The proposals also contribute to the following priorities in the Best Council Plan:

- Being responsive to local needs, building thriving resilient communities
- Promoting community respect and resilience

d. Resources and value for money

Youth Work makes an important contribution to supporting vulnerable young people and youth workers are part of a wider group of practitioners in Leeds who can help prevent issues with young people from escalating.

The budget for Youth Services in 2019/20 will be maintained at current levels. The budget split between internal and commissioned providers will be remain at existing levels in the new arrangements.

The service specification will seek to maximise the use of local assets to gain the best value for money for frontline delivery.

e. Legal implications, access to information and call in

The procurement of new contracts is a key part in the delivery of the review findings and that this work will be delivered in accordance with LCC Contract Procedure Rules. A key decision to start the procurement process has been published.

f. Risk management

Key risks and issues associated with the review are logged with mitigating actions identified, a process overseen by the Children and Families Commissioning Board

Conclusion

24. The Youth Work Review and commissioning proposals outlined in this report present an opportunity for Youth Work to be commissioned in a strategic way to better fit the needs of our local communities.

25. Community Committees will play an important role in ensuring that the outcomes of the review are realised at a community level and that resources are being targeted towards the areas of greatest need.

26. New partnership relationships between the commissioned providers and internal Youth Service will maximise local assets and promote a clear offer to young people across the city.

Recommendations

- The Community Committee is asked to comment on the contents of the report and the recommended future commissioning arrangements.

Background information

- None

Appendices

1. Budget breakdown for 2018/19 (current) and 2020/21 (post review)
2. Needs Analysis – population, persistent absence, attainment, NEET, youth crime

Outline youth work budget

The tables below show the current budget and the proposed budget under the recommended commissioning model.

Table 1

2018/19 – Using old Population / Deprivation Data		
Ward	**Geographically Targeted Youth Work**	**Leeds Pathways Element**
Inner North East Community Committee	**£133,214**	£27,176
Chapel Allerton	£ 70,838	
Moortown	£ 25,246	
Roundhay	£ 37,130	

Table 2

2020/21 – Using updated Population / Deprivation Data				
Ward	**Combined Ward Allocation***	**Geographically Targeted Youth Work**	**NEET Prevention Project**	**Transitional Youth Inclusion Commission**
Inner North East	**£ 126,391**	**£ 111,749**	**£ 14,642**	£ 40,794
Chapel Allerton	£ 65,734	£ 51,092	£ 14,642	
Moortown	£ 26,124	£ 26,124	-	
Roundhay	£ 34,533	£ 34,533		

*The Transitional Youth Inclusion Commission has been allocated on a Community Committee basis and is not included in the Combined Ward Allocation at table 2.

Up to 2018/19, the population figure used to allocate ward level funding was on GP data which is issued with up to an 18 month lag. From 2019/20, the Office of National Statistics mid-year population estimate figures will be used which is the standard used across the council. Changes to ward populations are reflected in the new budget allocations.

Appendix 2

Inner North East Community Committee Profile Data

1. Population of young people by ward (mid year estimate 2016)

Ward	9-11 Population	% Leeds 9-11 Population	12-17 Population	% Leeds 12-17 Population
Chapel Allerton	863	3.26	1525	3.19
Moortown	790	2.99	1353	2.83
Roundhay	916	3.47	1681	3.52

2. School attainment and absenteeism (2016/17)

a) % Pupils meeting expected standard at end of Key Stage 2
b) % Pupils achieving two strong passes in English and Maths at GCSE
c) % Pupils persistently absent primary age
d) % Pupils persistently absent secondary age

Ward	Attainment Key Stage 2 (a)	Attainment Key Stage 4 (b)	Persistent absence primary (c)	Persistent absence secondary (d)
Leeds Average	56	39.3	8.4	15
Chapel Allerton	46.8	35.1	9.2	14.8
Moortown	73.3	57.8	5.3	10.8
Roundhay	70.4	50.6	6.5	6.4

3. Young People (years 12/13) combined measure NEET (Not in Education Employment or Training) and Not Known (Jan 2018)

Ward	% Yr 12/13 who are NEET or not known
Chapel Allerton	6.2
Moortown	2.9
Roundhay	2.2
Leeds Average	6.7

4. Number of 10-17 year olds committing an offence in the 2016 calendar year

	Number of YP committing an offence
Leeds Average	29.8
Inner North East Community Committee	19

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Community Committee

Leeds CITY COUNCIL

Report of: Area Leader

Report to: Inner North East Community Committee (Chapel Allerton, Moortown, Roundhay wards)

Report author: Preet Matharu, Localities Officer; Tel: 0113 535 2139

Date: 3 December 2018 **To Note**

Finance Report

Purpose of this report

1. The purpose of this report is to provide Members of the Inner North East Community Committee with an update on the budget position for the wellbeing fund and youth activity fund for 2018/19.

Main Issues

2. The report provides Members of the Inner North East Community Committee with an update on the current position of the 2018/19 revenue and capital budgets for the Inner North East Community Committee.

3. The report details funding decisions made by delegated decision which are included for Members of the committee to note.

Background information

Revenue

4. Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.

5. The Wellbeing fund large grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.

6. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

7. The allocation of Youth Activity Fund budget has been calculated based on population data of young people aged 8 – 17 living in the Inner North East Community Committee area. The Youth Activity Fund allocation for 2018/19 is **£44,360** which represents an increase of approximately 4.5% from last year's allocation.

8. As agreed at the March 2018 meeting of the Inner North East Community Committee, once the agreed funding had been allocated to specific budget headings the remaining budget was made available for large grants across the Inner North East area.

9. Wellbeing fund applications and Youth Activity Fund applications are considered at INE Finance Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee Area. Appendix 1 shows the projects that have been approved in the Finance Group meetings.

10. Following the approval of the budget at Full Council on 21st February 2018, the Inner North East Community Committee Wellbeing allocation for 2018/19 has been calculated and approved as **£99,110**. This represents a reduction of approximately 3.5% from last year's allocation due to the deprivation element being recalculated using IMD data.

11. A full end of year financial reconciliation was undertaken in April to determine the exact carry forward figures for the YAF, Area-wide Wellbeing and Ward Pots which are detailed below:

INE YAF c/f	£137.15
INE Area wide c/f	£633.78
Chapel Allerton c/f	£1,987.98
Moortown c/f	£13,289.84
Roundhay c/f	£1,801.01

Area-wide Wellbeing budget

12. At the meeting in March 2018 it was agreed by the Committee that the following project costs would be top-sliced from the Community Committee's Wellbeing budget. These are as follows:

Project: Festive lights
Organisation: Communities Team (East North East)
Amount: £16,250

Ward Budgets

13. As agreed at the meeting of the INE Community Committee on 5th March 2018, in 2018/19 each ward (Chapel Allerton, Moortown and Roundhay) has been delegated a budget of £10,000 from the Wellbeing budget. This budget is for projects taking place at a ward level. Applications are subject to an approval process through ward member meetings and may also include cross ward projects. Decisions are taken as a delegated decision and reported to the Community Committee for information.

14. As agreed at the meeting of the INE Community Committee on 5th March 2018, within the ward budget allocations, £600 per ward has been made available for the provision of community skips. Any unallocated funding will be returned to the relevant ward pot at the end of the financial year.

Community Engagement

15. As agreed at the meeting of the INE Community Committee on 5th March 2018, a budget of £1,000 has been set aside in 2018/19 to spend on community engagement activities across the Community Committee area.

16. The funds are to be spent on items such as room hire, refreshments, stationary and any other costs associated with community meetings and events.

Capital Receipts Programme

17. The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Community Committees on the basis of need.

18. The current Inner North East CRIS balance as provided by the Capital Finance team and taking into account recent approved projects is **£51.000**. The committee will be fully consulted on any CRIS funding recommendations from the Finance Sub Group and decisions will be reported in the Finance report.

Community Infrastructure Levy (CIL) Neighbourhood Fund

19. The Community Infrastructure Levy (called 'the levy' or 'CIL') allows local planning authorities to raise funds from developers who are creating new buildings in their area. The funds raised will go towards infrastructure that is needed to support the growth of the city, such as schools and transport improvements.

20. The CIL arrangements require a 15% (areas without an adopted Neighbourhood Plan) or 25% (areas with an adopted Neighbourhood Plan) of the CIL income generated locally to be passed to local communities for spending as a neighbourhood fund. The neighbourhood fund must support the development of the local area or any part of that area, by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.

21. The Neighbourhood Fund is collected as a Community Committee area pot, but information is provided on the locality of the developments that have generated the CIL. The decision on what mechanism is used to allocate the funding has been delegated to individual Community Committees. At their meeting on 5th March 2018, Members of the INE Community Committee agreed the following option for considering schemes for CIL funding:

- **Retain CIL Neighbourhood Fund as an Area Pot**
  CIL pot is retained as an INE area fund and allocation to projects/schemes discussed through a finance sub group. Recommendations would be made by the sub group and put to the full Committee for consultation.

22. The current available balance for the INE CIL Neighbourhood Fund stands at **£108,155.38**, see appendix 2. CIL guidelines are included in appendix 3.

Delegated Decisions

23. The following projects have been approved since the Community Committee meeting on 3rd September 2018. These approvals were made under the delegated authority of the Director Communities and Environment, due to the need for a decision to be made before the next scheduled Committee round. Members of the committee have been consulted and were supportive of the following applications:

Wellbeing Fund – INE Area-wide		
Organisation	**Project**	**Total approved**
LCC Youth Service	Meanwood Memorial Bench	£435
Wellbeing Fund - Chapel Allerton Ward		
Organisation	**Project**	**Total approved**
LCC Communities Team	Meanwood Christmas Tree 2018	£909
LCC, Communities Team	Chapel Allerton Festive Lights	£3,297
LCC, Communities Team	Chapeltown Winter Festival	£600
Wellbeing Fund – Moortown		
LCC Communities Team	Moortown Grit Bins Refill	£1,950.86
LCC Communities Team	Reginald Centre Festive Lights	£912
Wellbeing Fund – Roundhay Ward		
Organisation	**Project**	**Total approved**

LCC Communities Team	Oakwood Square Christmas Tree 2018	£1,709
Oakwood Traders and Residents Association	Oakwood Festive Lights Event	£950
LCC Communities Team	Street Lane Noticeboard	£2,000
Youth Activity Fund		
RJC Dance	RJC Dance Holiday Activity Camps - Autumn 2018 / Spring 2019	£4,200

Declined Applications

28. For transparency, there were no declined applications during this period.

New Revenue Projects for consideration from 2018/19 budget

29. New applications will be put before the Finance Sub Group for consideration at their next meeting and recommendations made to the full committee.

Corporate considerations

30. Wellbeing funding is used to support the Inner North East Community Committee's priorities. The annual priorities support the Council's Vision for Leeds 2011-2030 and Best Council Plan 2015-20.

31. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

32. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

33. At the meeting of the Inner North East Community Committee on 26th June 2017, the Community Committee reviewed and approved the following 'minimum conditions' in order to reassure Members of the committee that all delegated decisions would be taken within an appropriate governance framework, with appropriate consultation and only when such conditions have been satisfied:

34. Consultation must be undertaken with all committee/relevant ward councillors prior to a delegated decision being taken;

35. A delegated decision must have support from a majority of the Community Committee councillors represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;

36. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for Members' information.

37. The Community Committee, supported by the Communities Team (East North East), has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

38. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.

39. There is no exempt or confidential information in this report.

Conclusion

40. The Wellbeing fund provides financial support for projects in the Inner North East area which support the annual priorities of the Community Committee.

41. The report has set out the current budget position and applications recently approved through delegated decisions in consultation with ward councillors.

42. The report also details the Inner North East budget arrangements for 2018/19.

Recommendations

Members of the Inner North East Community Committee are asked to:

43. Note the current balances for 2018/19 and the spend to date against these budgets as set out in this report and Appendix 1 and Appendix 2.

44. Note the CIL guidelines for the Community Committee, attached in Appendix 3.

45. Note the delegated decisions made since the last meeting of the Inner North East Community Committee (3rd September 2018) as outlined in the table at paragraph 27.

Appendix 1 - INE Wellbeing 2018/19

Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Dean's Figures
Wellbeing Balance b/f 2017-18	£ 5,562.15	£ 21,703.84	£ 6,905.04	£ 16,689.35	£ 50,860.38	£ 50,860.00
Wellbeing New Allocation for 2018-19	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 69,110.00	£ 99,110.00	£ 99,110.00
Total Wellbeing Spend	£ 15,562.15	£ 31,703.84	£ 16,905.04	£ 85,799.35	£ 149,970.38	£ 149,970.00
2017-18 approved b/f for paying in 2018-19	£ 3,395.17	£ 8,310.00	£ 5,000.00	£ 17,361.10	£ 34,066.27	
Amount budget available for schemes 2018-19	£ 12,166.98	£ 23,393.84	£ 11,905.04	£ 68,438.25	£ 115,904.11	

Reference number	2017-18 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key
MT14	Moortown Corner Feasibility study	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00	a
INE.15.34.LG	Moortown Community Garden	£ -	£ -	£ -	£ -	£ -	e
INE.16.13.LG	Money and Benefit Buddies	£ -	£ -	£ -	£ 1,473.00	£ 1,473.00	f
INE.17.01.LG	Neighbourhood Area Officer	£ -	£ -	£ -	£ -	£ -	
INE.17.04.LG	Festive Lights	£ -	£ -	£ -	£ -	£ -	b
INE.17.12.LG	Streets to Society 2017	£ -	£ -	£ -	£ 4,090.00	£ 4,090.00	d
INE.17.16.LG	Community Hubs - Exercise Classes	£ -	£ -	£ -	£ -	£ -	b
INE.17.22.LG	Holiday Activity Camps	£ -	£ -	£ -	£ 4,129.90	£ 4,129.90	b
INE.17.24.LG	Family Solutions	£ -	£ -	£ -	£ 2,500.00	£ 2,500.00	f
INE.17.25.LG	Moor Allerton Community Hub - Exercise Classes	£ -	£ -	£ -	£ -	£ -	b
INE.17.26.LG	Volunteer Thank You Event	£ -	£ -	£ -	£ 1,333.55	£ 1,333.55	b
INE.17.28.LG	Chapeltown Citizens Advice and NLDF Financial Education Project	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	f
INE.17.29.LG	Domestic Violence - 16 Days of Action	£ -	£ -	£ -	£ -	£ -	a
INE.17.31.LG	School Holiday Fun	£ -	£ -	£ -	£ 2,500.00	£ 2,500.00	b
INE.17.32.LG	Chapeltown CCTV	£ -	£ -	£ -	£ -	£ -	a
INE.17.33.LG	Roma Day Event at Reginald Centre	£ -	£ -	£ -	£ 334.65	£ 334.65	b
INE.17.02.LG.d	Beckhill Sign	£ -	£ -	£ -	£ -	£ -	c
INE.17.02.LG.i	Chapel Allerton Dog Fouling Sign Competition	£ 375.00	£ -	£ -	£ -	£ 375.00	c
INE.17.02.LG.n	Chapel Allerton Festive Lights Switch On	£ -	£ -	£ -	£ -	£ -	b
INE.17.02.LG.o	Meanwood Welcome Stones	£ -	£ 2,650.00	£ -	£ -	£ 2,650.00	c
INE.17.02.LG.p	Moortown Welcome Stones	£ -	£ 2,380.00	£ -	£ -	£ 2,380.00	c
INE.17.02.LG.q	Oakwood Festive Market	£ -	£ -	£ -	£ -	£ -	b
INE.17.02.LG.r	Chapeltown Winter Festival	£ 249.17	£ -	£ -	£ -	£ 249.17	b
INE.17.02.LG.t	Moortown Grit Bins	£ -	£ -	£ -	£ -	£ -	a
INE.17.02.LG.u	Oakwood Christmas Tree	£ -	£ -	£ -	£ -	£ -	b
INE.17.30.LG	Summer Bands in Leeds' Parks 2018	£ 640.00	£ 1,280.00	£ -	£ -	£ 1,920.00	e
INE.17.02.LG.y	Chapeltown Neighbourhood Watch Gardening Group	£ 51.00	£ -	£ -	£ -	£ 51.00	c
INE.17.02.LG.z	Refurbishment of Art Installation at Former Mobil Site	£ 80.00	£ -	£ -	£ -	£ 80.00	b
INE.17.02.LG.aa	Replacement Boundary Fence	£ -	£ -	£ -	£ -	£ -	b
INE.17.02.LG.ab	Audio & Acoustic Installation in Roundhay Parochial Hall	£ -	£ -	£ 5,000.00	£ -	£ 5,000.00	e
INE.17.02.LG.ac	Chapel Allerton Community Noticeboard	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	c
	Total of schemes approved in 2017-18	£ 3,395.17	£ 8,310.00	£ 5,000.00	£ 17,361.10	£ 34,066.27	

Reference number	2018-19 Projects Approved	Chapel Allerton	Moortown	Roundhay	Area Wide	Total	Priority key
INE.18.01.LG	Ward Pots	£ 12,166.98	£ 23,393.84	£ 11,905.04	£ -	£ 47,465.86	b
INE.18.02.LG	Community Engagement	£ -	£ -	£ -	£ 1,312.03	£ 1,312.03	b
INE.18.03.LG	Festive Lights	£ -	£ -	£ -	£ 17,362.00	£ 17,362.00	b
INE.18.04.LG	Meanwood Festival Fun Day	£ -	£ -	£ -	£ 3,000.00	£ 3,000.00	b
INE.18.05.LG	Irish Arts & Cultural Activities	£ -	£ -	£ -	£ 1,450.00	£ 1,450.00	e
INE.18.06.LG	Youth Workers	£ -	£ -	£ -	£ 1,440.69	£ 1,440.69	b
INE.18.07.LG	2017 Legacy Projects	£ -	£ -	£ -	£ 5,742.00	£ 5,742.00	b
INE.18.08.LG	Meanwood Street Wise Project	£ -	£ -	£ -	£ 4,895.00	£ 4,895.00	b
INE.18.09.LG	HB Mama Dread's Masqueraders	£ -	£ -	£ -	£ 500.00	£ 500.00	e
INE.18.10.LG	Reginald Centre Exercise Classes	£ -	£ -	£ -	£ 3,120.00	£ 3,120.00	b
INE.18.11.LG	Moor Allerton Hub Exercise Classes	£ -	£ -	£ -	£ 3,120.00	£ 3,120.00	b
INE.18.12.LG	Mind & Body	£ -	£ -	£ -	£ 1,500.00	£ 1,500.00	b
INE.18.13.LG	Health Champions	£ -	£ -	£ -	£ 1,500.00	£ 1,500.00	b
INE.18.14.LG	More Than a Coffee Morning	£ -	£ -	£ -	£ 2,670.00	£ 2,670.00	b
INE.18.15.LG	Exercise Facilities	£ -	£ -	£ -	£ 1,800.00	£ 1,800.00	b
INE.18.16.LG	First Base @ Archway	£ -	£ -	£ -	£ 4,000.00	£ 4,000.00	e
INE.18.17.LG	Eighth RadhaRaman Folk Festival	£ -	£ -	£ -	£ 700.00	£ 700.00	E
INE.18.18.LG	Leeds LGBT+ Sport Fringe Festival	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00	B
INE.18.19.LG	Outdoor Summer Cinema	£ -	£ -	£ -	£ 2,055.00	£ 2,055.00	E
INE.18.20.LG	North West Leeds Country Park & Green Gateways Trail	£ -	£ -	£ -	£ 1,152.60	£ 1,152.60	E
INE.18.23.LG	Meanwood Memorial Bench	£ -	£ -	£ -	£ 435.00	£ 435.00	E
	Total of schemes approved in 2018-19	£ 12,166.98	£ 23,393.84	£ 11,905.04	£ 58,754.32	£ 106,220.18	

	Chapel Allerton	Moortown	Roundhay	Area Wide	Total
Total Spend for 2018-19 (incl b/f schemes from 2017-18)	£ 15,562.15	£ 31,703.84	£ 16,905.04	£ 76,115.42	£ 140,286.45
Total Budget Available for projects 2018-19	£ 15,562.15	£ 31,703.84	£ 16,905.04	£ 85,799.35	£ 149,970.38
Remaining Budget Unallocated	£ -	£ -	£ -	£ 9,683.93	£ 9,683.93

	New Priority Key 2017/18		
a	Be safe and feel safe	£ 2,000.00	a
b	Enjoy happy, healthy, active lives	£ 104,554.85	b
c	Live in good quality, affordable homes within clean and well cared for pl	£ 7,456.00	c
d	Do well at all levels of learning and have the skills they need for life	£ 4,090.00	d
e	Enjoy greater access to green spaces, leisure and the arts	£ 17,212.60	e
f	Earn enough to support themselves and their families	£ 4,973.00	f
g	Move around a well-planned city easily	£ -	g
h	Live with dignity and stay independent for as long as possible	£ -	h

total £ 140,286.45

Appendix 1 - INE YAF 2018/19

Funding / Spend Items	Chapel Allerton	Moortown	Roundhay	Area Wide	Total
Balance Brought Forward from 2017-18	£ -	£ -	£ -	£ 7,717.15	£ 7,717.15
New Allocation for 2018-19	£ -	£ -	£ -	£ 44,360.00	£ 44,360.00
Total available (inc b/f bal) for schemes in 2018-19	£ -	£ -	£ -	£ 52,077.15	£ 52,077.15
Schemes approved 2017-18 to be delivered in 2018-19	£ -	£ -	£ -	£ 7,580.00	£ 7,580.00
Total Available for New Schemes 2018-19	£ -	£ -	£ -	£ 44,497.15	£ 44,497.15

Reference number	2017-18 Projects (b/f)	Chapel Allerton	Moortown	Roundhay	Area Wide	Total
INE.17.01.YF	Pop-up Multi Sports Camp with Fun Swim	£ -	£ -	£ -	£ 6,075.00	£ 6,075.00
INE.17.15.YF	INE Youth Summit 2018	£ -	£ -	£ -	£ 1,000.00	£ 1,000.00
INE.17.17.YF	School Holiday Fun	£ -	£ -	£ -	£ 505.00	£ 505.00
	Total of Schemes Approved brought forward 2017-18	**£ -**	**£ -**	**£ -**	**£ 7,580.00**	**£ 7,580.00**

Reference number	2018-19 Projects	Chapel Allerton	Moortown	Roundhay	Area Wide	Total
INE.18.01.YF	Real Healthy Chance Sports Camp	£ -	£ -	£ -	£ 4,500.00	£ 4,500.00
INE.18.02.YF	LEGO – Star Wars - Harry Potter Workshops	£ -	£ -	£ -	£ 1,206.00	£ 1,206.00
INE.18.03.YF	Pop-up Multi Sports Camp with Fun Swim	£ -	£ -	£ -	£ 4,440.00	£ 4,440.00
INE.18.04.YF	Meanwood Olympics	£ -	£ -	£ -	£ 4,945.00	£ 4,945.00
INE.18.05.YF	INE Out of School Fun Activities	£ -	£ -	£ -	£ 8,693.00	£ 8,693.00
INE.18.06.YF	9 Countries, 9 Days	£ -	£ -	£ -	£ 3,518.00	£ 3,518.00
INE.18.07.YF	Holiday Activity Camps 2018-19	£ -	£ -	£ -	£ 4,675.00	£ 4,675.00
INE.18.08.YF	Environmental Summer Playscheme	£ -	£ -	£ -	£ 3,300.00	£ 3,300.00
INE.18.09.YF	Music Summer School	£ -	£ -	£ -	£ 1,065.00	£ 1,065.00
INE.18.10.YF	The Works Skatepark Charity	£ -	£ -	£ -	£ 2,610.00	£ 2,610.00
INE.18.11.YF	RJC Dance Holiday Activity Camps - Autumn 2018 / Spring 2019	£ -	£ -	£ -	£ 4,200.00	£ 4,200.00
	Total 2018-19 Projects	**£ -**	**£ -**	**£ -**	**£ 43,152.00**	**£ 43,152.00**
	Total Spend for 2018-19 (incl b/f schemes from 2017-18)	**£ -**	**£ -**	**£ -**	**£ 50,732.00**	**£ 50,732.00**
	Total Budget Available for projects 2018-19	**£ -**	**£ -**	**£ -**	**£ 52,077.15**	**£ 52,077.15**
	Remaining Budget Unallocated	**£ -**	**£ -**	**£ -**	**£ 1,345.15**	**£ 1,345.15**

Inner North East Community Committee Neighbourhood Fund

Year	Ward	Neighbourhood Plan (25%)	No Neighbourhood Plan (15%)
	Moortown		2011.50
	Total		**2011.50**
	Roundhay		15012.00
	Chapel Allerton		43380.00
	Moortown		419.38
2016/17	**Total**		**58811.38**
	Roundhay		30415.50
	Chapel Allerton		16917.00
2017/18	**Total**		**47332.50**
	Total		**108155.38**

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Community Infrastructure Levy:

A Guide for Parish and Town Councils and Community Committees

Leeds
CITY COUNCIL

What is the Community Infrastructure Levy (CIL)?

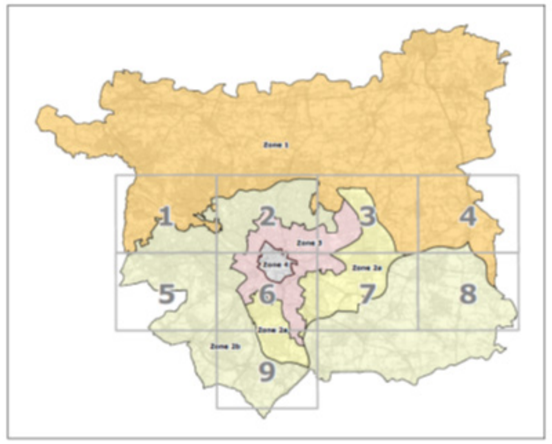
The Community Infrastructure Levy is a planning charge, introduced by the Government through the Planning Act 2008, to provide a fair and transparent means for ensuring that development contributes to the cost of the infrastructure that it will rely upon, such as schools and roads. The levy applies to most new buildings and extensions over 100m2 and charges are based on the size and type of new floorspace and where the development is located in the Leeds district.

Some types of development are exempt from CIL, these include self-build dwellings and extensions and affordable housing. Charities are also exempt from paying CIL if the development directly relates to their charitable purposes.

What are the charging rates for the Community Infrastructure Levy?

CIL is charged per square metre depending on the type and location of the development. The table and map below show the amount of CIL charged and the different zones in the district.

Type of development in Leeds	CIL Charge per square metre
Residential – Zone 1	£90
Residential – Zone 2a	£23
Residential – Zone 2b	£45
Residential – Zone 3	£5
Residential – Zone 4	£5
Supermarkets* ≥ 500 sqm in City Centre	£110
Supermarkets* ≥ 500 sqm outside of City Centre	£175
Comparison Retail ≥ 1,000 sqm in City Centre	£35
Comparison Retail ≥ 1,000 sqm outside of City Centre	£55
Offices in City Centre	£35
Development by a predominantly publicly funded or not for profit organisation, including sports and leisure centres, medical or health services, community facilities, and education	Zero
All other uses not cited above	£5



The adopted Charging Schedule can be accessed on the **[Leeds City Council website]**

CIL is only payable if the planning permission is implemented and when works commence on site. Therefore there is a time lag between planning applications being granted and subsequent payment. Payment is made either in full or in equal instalments depending on the CIL charge.

#1 How can the Levy be spent?

✓ Leeds City Council's Executive Board made a number of key decisions around spending future CIL income in February 2015, directing it into two main funding streams: a Strategic Fund (70 - 80%) and a Neighbourhood Fund (15-25%), whilst retaining up to 5% for administration costs.

#A The Strategic Fund

✓ The decision on how and where the funds are spent is made as part of the City Council's budget setting process in accordance with the Regulation 123 list. Local authorities must spend the levy on infrastructure needed to support the development of their administrative area.

✓ CIL Regulation 123 requires the Council to set out a list of projects or types of infrastructure that may be wholly or partly funded through CIL revenue.

In Leeds the Regulation 123 list covers:

Sustainable transport schemes:
• New Generation Transport (NGT)
• Leeds Core Cycle Network
• The Public Right of Way network
Leeds Flood Alleviation Scheme (FAS)
Secondary education
Primary education, except for large scale residential development identified in the Site Allocations Plan, which will be expected to provide primary schools either as an integral part of the development or as the result of no more than 5 separate planning obligations
Green infrastructure and public greenspace, except for on-site provision required by Core Strategy policies (this may be included as part of the Section 106 agreement)
Community sports facilities
Cemeteries
Public realm improvements, except for on-site provision or where this is required as a direct result of an adjacent development
District heating networks
Public health facilities

✓ The Strategic Fund can be invested in strategic infrastructure throughout Leeds and is not restricted geographically to the area or ward where the development is located. This may mean that CIL funds generated from a development in an area may not be necessarily spent in that same area.

✓ The Council has adopted a strategic approach to spending the CIL funds in Leeds which includes infrastructure such as schools, public transport etc. In July 2017 the Council agreed to spend the Strategic Fund collected in 2015/16 to contribute to the learning places deficit for schools.

#B The Neighbourhood Fund

✓ The Neighbourhood Fund is 15% of levy receipts relating to developments taking place in that area and should be spent on priorities that have been agreed with the local community. The total amount of CIL receipts passed to the local community shall not exceed £100 per dwelling (index linked) in that area in each financial year. If the receipts from the 15% exceed this maximum they would be capped so as not breach this restriction.

✓ The Neighbourhood Fund is passed on to the relevant Parish or Town Council to spend. Where there isn't a Parish or Town Council, the fund is retained by the City Council and spent by the relevant Community Committee.

✓ Where development straddles the boundaries of a Parish or Town Council or Community Committee area, each Council/Committee will receive a proportionate share of the CIL, based on the floorspace within their administrative area.

✓ Parish and Town Councils and Community Committees, in consultation with the local community and Ward Councillors, must decide what the priorities in the local area are and how and where the Neighbourhood Fund should be spent.

✓ Where there is a Neighbourhood Plan in place, the proportion rises to 25% of total CIL receipts of developments taking place in that area.

- The Neighbourhood Fund can be spent on a wide range of infrastructure, as long as it meets the requirement to support the development of the area by:
  - funding either the provision, improvement, replacement, operation or maintenance of the infrastructure, or
  - addressing the demands and anything else concerned with what the development places on an area.
- It is not restricted to items on the City Council's Regulation 123 list
- Infrastructure can be delivered on a range of scales from small to strategic, for example
  - Environmental improvements such as, landscaping, open space improvements
  - New benches or signage
  - Public art
  - Equipment for a community group
  - Improvements to a community building;
  - Projects affecting more than one village/ community e.g. a cycle path or footpath linking two communities, junction/highways improvements, sports facilities drawing more than local use;
  - Strategic infrastructure affecting a number of communities.
  - The Neighbourhood Fund can be used to fund the preparation of a Neighbourhood Plan.
- CIL will not be able to fund:
  - Projects that will only benefit individuals (5 or less) or a single household
  - Projects that directly benefit, or can be perceived to benefit individual councillors
  - Projects which relate solely to religious purposes
  - Political activities
  - Retrospective projects i.e. where the spend has already occurred

Further guidance on spending the Neighbourhood Fund can be found on the **Leeds City Council website**

#C Neighbourhood Forums with Neighbourhood Plans in Place

- Communities that have adopted a Neighbourhood Plan will receive 25% of the CIL revenue arising from the development that takes place in their area.
- For this to apply the Neighbourhood Plan must have been 'made' or been successful at referendum before a relevant planning permission first permits development.
- Neighbourhood Planning groups often identify local projects / priorities in their Neighbourhood Plans that can be funded by CIL receipts. These projects / priorities should be agreed through consultation with the local community and other stakeholders.

When will the CIL Neighbourhood Fund be paid? #2

- The CIL income collected for the Neighbourhood Fund will be transferred to the relevant Town or Parish Council or Community Committee twice each year:
  - Income received between 1st April and 30th September – transferred on **28th October**
  - Income received between 1st October and 31st March – transferred on **28th April**
- If a Parish/Town Council or Community Committee does not spend its share of the CIL within 5 years of receipt or does not spend it on initiatives that support development in that area, the Council may require it to pay back some or all of the funds.

#3 How will CIL be monitored?

- Under the Regulations, to ensure that the levy is open and transparent, Leeds City Council will prepare a short report on the levy for the previous financial year which will be placed on the Leeds City Council website by 31st December each year. These reports will set out how much revenue from the levy has been received, what it has been spent on and how much is left.
- Town and Parish Councils and Community Committees are required to publish the information on their websites with details of the monies received from the Neighbourhood Fund including CIL receipts; total expenditure and a summary of what the CIL was spent on by 31st December.
- This information should be submitted to Leeds City Council for publication if the Parish/Town Council or Neighbourhood Forum does not have a website.
- There is no prescribed format for reporting, however the City Council has prepared a template which is available on request.

For further information, please contact the CIL officer at CIL@leeds.gov.uk

November 2018

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Agenda Item 11

Community Committee

Leeds CITY COUNCIL

Report of: Area Leader

Report to: Inner North East Community Committee – Chapel Allerton, Moortown, Roundhay wards

Report author: Preet Matharu; Localities Officer; Tel: 0113 535 1239

Date: 3 December 2018 **to note**

Community Committee Update Report

Purpose of report

1. This report provides an update on the work programme of Inner North East Community Committee, its recent successes and current challenges.

Main issues

2. Since the last Community Committee, work has progressed in a number of areas, including through the Committee's sub groups and local partnerships.

Sub Groups

INE Environmental Sub Group

3. The INE Environmental Sub Group met on 7th September 2018. The meeting was chaired by the INE Environment Champion, Cllr Sharon Hamilton, and attended by Cllr Mohammed Rafique (Chapel Allerton), Cllr Jacob Goddard (Roundhay), and representatives from Parks & Countryside, Waste Management, and the Cleaner Neighbourhoods Team.

4. Mike Kinnaird from Parks & Countryside provided various service updates including feedback on the Leeds Quality Parks (LQP) assessments. Once again, all the community parks in the Inner North East area – Chapel Allerton, Potternewton, Norma Hutchinson and Meanwood Park – all passed, which is unique for a community committee area. Roundhay Park has a Green Flag Award and Allerton Grange Field also retained its Green Flag Community Award.

5. Matthew Birkett from Waste Management provided updates on the expansion of the garden waste collection service with a further 12,000 properties added citywide. Spring saw very high presentation rates for garden waste but the drought in the summer period saw rates drop considerably, showing how unpredictable the demand can be.

6. Marc Otley from the Cleaner Neighbourhoods Team updated the group regarding staffing changes and recruitment across the service as well as the resources being put in place for the de-leafing programme. The next meeting will take place in the New Year.

INE Finance Sub Group

7. The INE Finance Sub Group comprises one Member from each ward. Since the last committee meeting the group have met on 14th September and 7th November to consider applications for funding and make recommendations to the INE Community Committee. Details of all funding decisions that have completed the consultation process have been reported through the INE Finance Report.

8. At their recent meeting, the members of the sub group received feedback from the recent Peer Inspections that visited projects supported by the Inner North East Community Committee from their Youth Activity Fund. The sub group along with the INE Children's Champion, Cllr Mohammed Shahzad, are supporting the planning of the next INE Youth Summit which will take place on 29th January 2019. The recommendations received from young people at the Youth Summit will then be used to influence the next Youth Activity Funding round. The INE Finance Sub Group will meet again on 9th January 2019.

Neighbourhood Improvement

9. A community clean-up day took place on Saturday 22nd September in the Avenues & Hiltons area of Chapeltown. Local residents (of all ages), Ward Councillors and council services came together to give the area a spring clean and remove bulky items/fly-tipping. Volunteers were rewarded with refreshments, cakes and biscuits courtesy of Cllr Dowson. A big 'thank you' to all the volunteers who helped make their local area a better and cleaner place to live.

10. Work has started to reconvene a number of partnerships in the Inner North East area including the Prince Philip and Mandela Centre User Groups and also the Meanwood Seven Estates partnership.

Health & Wellbeing

11. An update on health and wellbeing work in the Inner North East area has been provided in Appendix 1 of this report. The update includes information on seasonal flu and Winter Friends, the third INE Health and Wellbeing partnership meeting and the annual Leeds

Joint Debt Forum meeting which took place on the 27th September at St Georges Centre.

Community Events

12. The following events have either taken place recently or will take place in the Inner North East area between the submission of this report and the Community Committee meeting date.

13. **Leeds Black Music Festival & Leeds West Indian Carnival**
The Leeds Black Music Festival (26th August 2018) and Leeds West Indian Carnival (27th August 2018) took place over the August Bank Holiday weekend. Council officers, local councillors and partners had been involved with planning meetings and community engagement in the lead up to the biggest weekend of the year for the Chapeltown community and one that attracts people from all over Leeds and the UK. The events were another great showcase of the city's vibrant culture and thousands of local people and visitors turned out to enjoy the festivities. Debrief meetings have taken place and will continue in order to ensure that any issues are identified and addressed for future events.




14. **Chapel Allerton Arts Festival**
The 21st Chapel Allerton Arts Festival took place from 27th August to 2nd September 2018 with the customary week of events in and around Chapel Allerton culminating in a weekend of live music, food and fun for all the family. The festival continues to be a hugely popular community event, particularly when the weather is kind.

15. **Bonfire Night**

Roundhay Park hosted its spectacular annual bonfire and fireworks display on Monday 5th November. An estimated 70,000 people attend the Roundhay Park event and tens of thousands once again turned out at the park for the bonfire which was set ablaze at 7.30pm before a dramatic fireworks display at 8pm

16. **WW1 Centenary and Remembrance Day**

This year saw the 100 year anniversary of when WW1 ended. A number of remembrance services took place across the Inner North East area. Activities included Meanwood Valley Association organising a week of commemorative events which included talks, a walk, a photographic exhibition, a memorial service and to conclude the week, a special Centenary Concert took place.

The local Meanwood residents knitted 1500 poppies to form a dramatic display, flanking the War Memorial and overlooking the recently restored War Memorial bench.

Local residents from Chapel Allerton came together to rejuvenate the historic landmark of Chapel Allerton War Memorial. The project culminated in a Remembrance service and provided a fitting tribute to local people who gave their lives during the world wars.

Local ward councillors joined the community at the Reginald Centre to honour the fallen and remember their bravery and sacrifice.

17. **Festive Lights**

Festive Lights events took place during November officially starting the build up to Christmas in the Inner North East area. At the time of writing the report the Oakwood, Moortown, Meanwood and Chapel Allerton Festive Lights Switch has taken place.

18. **Oakwood**

Supported by funding from the INE Community Committee, kicked off a packed week of events on Saturday 10th November as Oakwood Tenants & Residents Association (OTRA) hosted their Christmas Market and Festive Lights event in Oakwood with stalls, music, food and festive fun.

19. **Moortown**

Moortown Community Group held the Moortown Corner switch-on event on Wednesday 14th November with another great evening of music, singing, food and drink. Roundhay Ukulele Group also performed for the crowd.

20. **Meanwood**

Next to turn on their festive lights was Meanwood on 15th November with Meanwood Valley Partnership (MVP) hosting an event in the shopping square on Green Road. This year the excitement kicked off at 5pm, with special performances from Allerton High School, Meanwood C of E and North Leeds Community Singers. Local businesses also supported the event by staying open late and providing refreshments for the crowd. The lights were switched on at 6.30pm by a local community hero, Kingsley Dowling from Holy Trinity Church.

21. **Chapel Allerton**

Chapel Allerton also joined the festive fun on Thursday 16th November with their event at the willow tree in the village centre funded by the Chapel Allerton Ward Councillors. Children from Chapel Allerton, St Matthews and Millfield primary schools performed along with Breeze acts Kirpa and Philomena. Bollywood dancers, Trishool, performed before the countdown and they were joined by the Ward Councillors on stage to switch on the lights.

22. **Roundhay/Street Lane**
This year will see the first Roundhay Festive Lights Switch On Sunday 25th November at Street Lane parade. The event has been organisied by Roundhay Residents Association. The Residents association have announced that Stevie Ward and Adam Cuthbertson from Leeds Rhinos are to switch on the Christmas lights. The festivities begin from 4pm with the lights switch on itself at 5pm.

23. **Chapeltown**
Finally, on Friday 30th November, The Reginald Centre will host the Chapeltown Winter Festival. The event is jointly organised by the Libraries and Community Hubs officers and supported by the Communities Team. The Reginald Centre will see its first ever lights being switch on at 5.45pm. A puppet show by Puppet Kingdom will perform, which will be followed by a puppet making workshop. There will also be performances, craft activities, Santa's grotto, music and refreshments.

Communications & Social Media

24. The Communities Team officers have continued to use social media to promote the activities of the Inner North East Community Committee as well as advertising community events and local opportunities. The INE Facebook page recently reached 707 'likes' up 26 from the 681 reported at the last Community Committee in September 2018. Social media continues to be an important communications tool between the

council and local residents, and work is ongoing as to how this resource can be further utilised.

Community Hubs

25. Appendix 4 and 5 shows the infographics for both The Reginald Centre Community Hub and the Moor Allerton Community Hub from July to September. One of the headlines for the Reginald Centre was the new free chair based exercise which started back in August. 69,396 books were issued during the last quarter.

Conclusion

26. The report outlines a wide range activities being undertaken or supported by the Community Committee.

Recommendations

27. That members of the committee note the contents of the report and make comment where appropriate.

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Inner North East Committee Update report – Health and Wellbeing Oct 2018

(Maximum of one page)

Seasonal Flu

It is that time of year again when seasonal influenza is here and time to promote the uptake of the best protection – the vaccine. The link below is for the Council's public facing webpage that has a wealth of information on the why, who and how. Leaflets and posters are available to promote uptake of the vaccine and these can be viewed and downloaded via the webpage. Leaflets and resources are also available from the Public Health Resource Centre. Please encourage uptake of the flu vaccine with service users, their families and carers and frontline staff as you feel appropriate.
For more information on any of these topics please contact Kevin.McGready@leeds.gov.uk or go to www.leeds.gov.uk\flu

Winter Friends

Following on from work carried out last year an e-briefing has now been made available to support more people to become Winter Friends. Being a Winter Friend means you are equipped with knowledge, resources and signposting information to support a vulnerable person during winter. There are nine evidence based, high-impact interventions that can support vulnerable people during winter and these are covered in the Winter Friends e-briefing. You can now access the Winter Friends e-briefing on the Public Health Resource Centre Website by clicking on Winter Friends e-briefing 18/19 (please note you will need to open the file and play as a slideshow in PowerPoint).Once the e-briefing has been viewed, Winter Friends can collect a resource pack from the Public Health Resource Centre (Technorth Centre, 9 Harrogate Road Leeds LS7 3NB) to support conversations and promotion of relevant campaigns.To provide and increase support across Leeds, we would be really grateful if this information could be shared to encourage access to the resources.
For more information on any of these topics please contact Rachel.Brighton2@leeds.gov.uk

INE Health and Wellbeing partnership

The third INE was recently held with strong attendance from all partners working in this area. The event was used to further explore and create a terms of reference for the group and decide on methods of working. This event was also used as a popular and successful networking event so partners and agencies could explain the nature of their work and the services they offer on a one to one basis. This proved very effective as attendees linked up to swop resources such as the availability of free to use I-pads for local citizens looking to become more computer literate.
For more information on any of these topics please contact Cale Cale.Shaun@leeds.gov.uk

Leeds Joint Debt Forum

The annual Leeds Joint Debt Forum meeting took place on the 27th September at St Georges Centre. The event was opened by Councillor Judith Blake and was well attended with a range of organisations represented from across the city.
The main focus of the event was Universal Credit and attendees were given the opportunity to participate in workshops to discuss the implications for the residents of Leeds. Feedback from the event will be circulated.
For more information on any of these topics please contact Joanne.Loft@leeds.gov.uk

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Moor Allerton Community Hub

July, August, September 2018

SERVICES

Customer Services · Library · Job Shop · MP Surgery · Money Buddies · Registrars · Welfare Rights · Bike Library · Readers Group · Secret Cinema Club · Lego Club

NEW DEVELOPMENTS

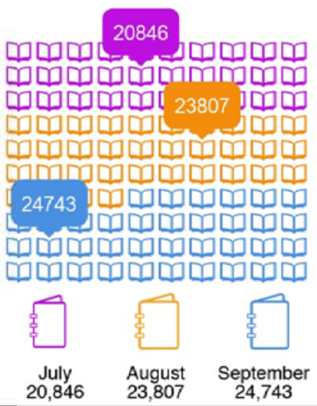
Secret Cinema Club - Started at Moor Allerton Community Hub in August. Equipment funded by the Youth Activity fund. 30 people attended, this will be an on going monthly event

Exercise Classes - Further funding has been secured to continue providing Zumba and Yoga classes for another year. These classes are now free to attend

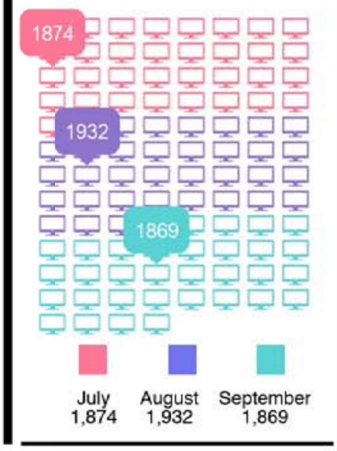
Leeds Jewish Archive Exhibition - Moor Allerton Community Hub hosted the event in partnership with MAKOR. 50 people attended. Future similar events to be hosted at Moor Allerton

Library

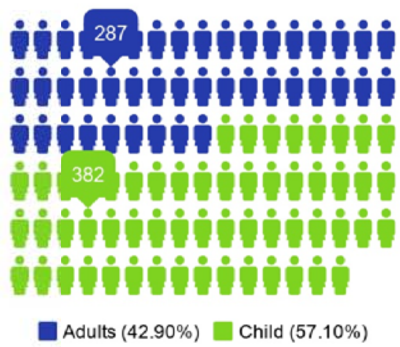
69,396 Books have been issued in the last quarter



5,675 Netloan Reservations in the last quarter



Number of Attendees at Events from July to September



Moor Allerton Library

Customer Services

"Extremely helpful with my enquiry. Very satisfied with the help"

"Happy with the service"

"Very Helpful and friendly staff"

Enquiries Resolved First Time 100%

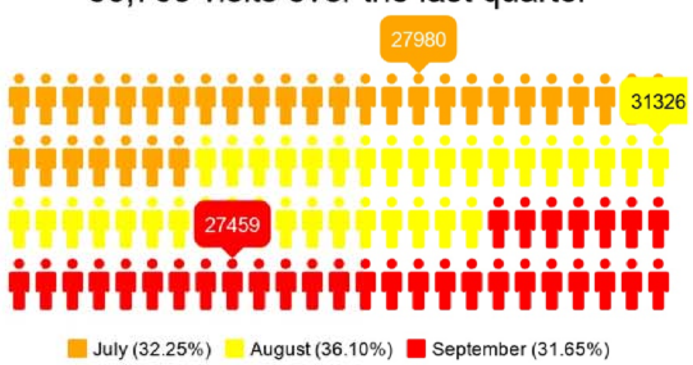
Treated with Respect 100%

Found Service Accessible 100%

Found Waiting Time Acceptable 98%

Found the Service Clear 100%

Moor Allerton Community Hub have had 86,765 visits over the last quarter



The Reginald Centre

SERVICES

Medical Centre | Customer Services | Library | Job Shop | Money Buddy | Welfare Rights | Free Legal Advice

Pharmacy | Housing Options | Registrars | PCSO | BSL Video Phone | Social Prescribing | Community Cafe

NEW DEVELOPMENTS

From 15/08/18, The Reginald Centre has begun to deliver a FREE new Chair Based Exercise class on a Wednesday morning. It is intended to run for 10 weeks initially; and then will be evaluated subject to it's success and further funding secured.

A Windrush event was held by the Home Office at The Reginald Centre. This was attended by 14 people who were affected by The Windrush.

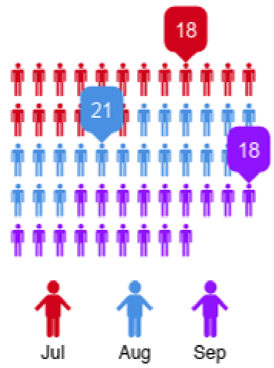
A Knife Crime Information day was held at The Reginald Centre. That day consisted of speakers who have been involved in knife. crime from all different aspects. There was also music and singers and some poeple doing spoken word.

A McMillan Coffee Morning was held at The Reginald Centre , which included quizzes, a cake sale, home made curries & a raffle. Amount raised was £340.00

The Reginald Centre hosted a Radharaman Folk Festival organised by Ahmed Kaysher, Customer Services Assistant. The event included poetry, music and talks. It was very successful, with over 150 people attend the event.

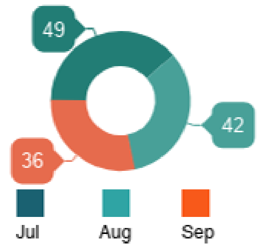
JobShop

We have helped 57 customers into work from July to September 2018

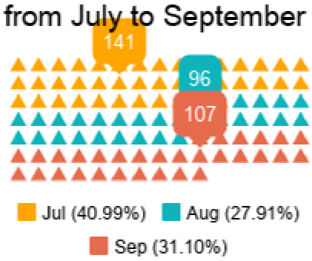


We have had 127 new Job Shop starts for the 3rd quarter of 2018

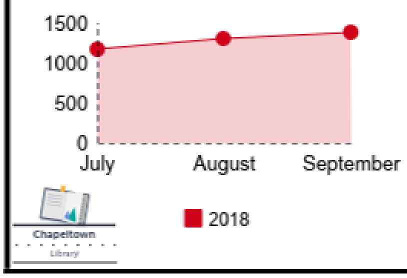
July – September



Number of attendees at events from July to September



Number of Netloan bookings from July to September

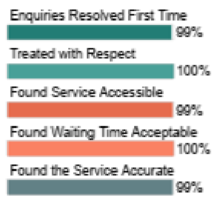


Customer Satisfaction

"I am a regular user, and find this place to be providing an important service in this thriving village."

"A proactive individual who dealt with my issues immediately. Great service"

Feedback



"Remembrance Day"

11/11/2018 Lest We Forget 100 Years

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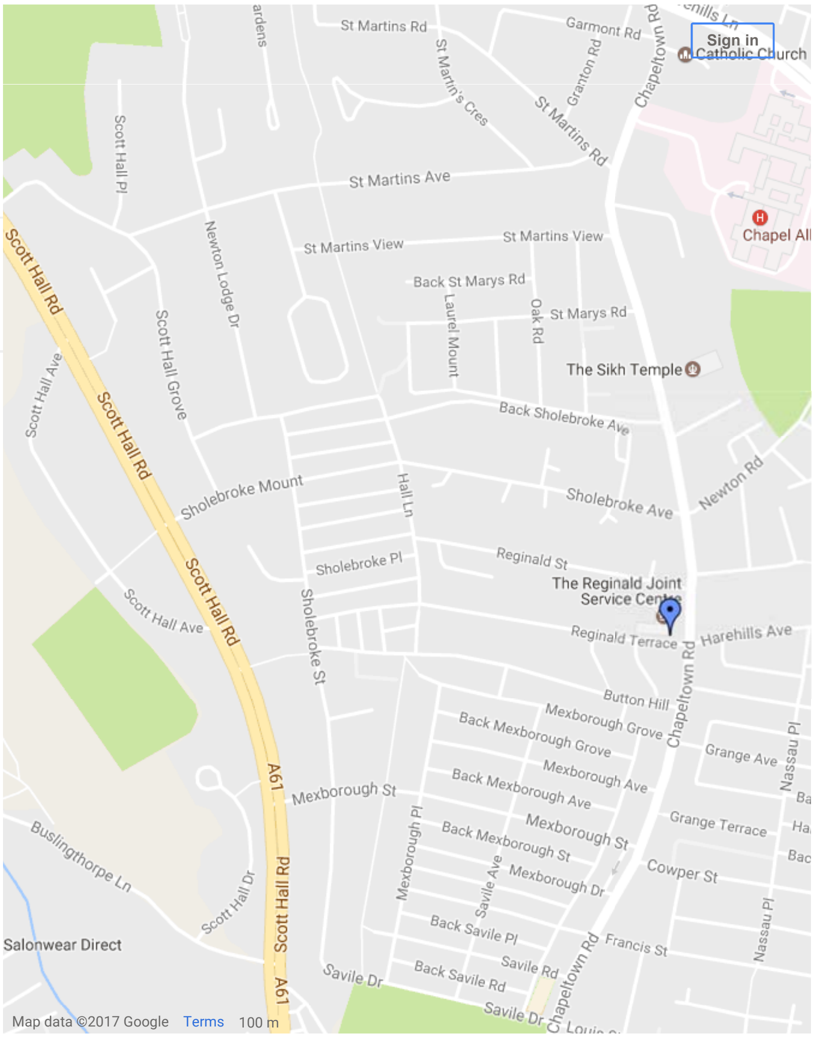
Reginald Centre

The Reginald Centre is located on 263 Chapeltown Road, Leeds, LS7 3EX
353 views
SHARE

Untitled layer

Reginald Centre

Made with Google My Maps



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